



# MAHARAJ VINAYAK GLOBAL UNIVERSITY ADMISSION POLICY\*

(w.e.f. the Academic Session 2023-24 & onwards)



**Maharaj Vinayak Global University, Jaipur**  
**University Campus: Dhand, Tehsil- Amber, Jaipur-Delhi National**  
**Highway, NH-11C, Jaipur- 302028**

*\* Recommended by the Academic Council vide Resolution No. 23AC:13 dated 29.07.2023 and approved by the Board of Management vide Resolution No. 26BOM:03 dated 05.08.2023.*



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# MAHARAJ VINAYAK GLOBAL UNIVERSITY

## ADMISSION POLICY

### 1. Introduction

Maharaj Vinayak Global University has been established in the year 2012, by an Act (Act No. 6 of 2012) of the Rajasthan State Legislature and approved under section 2(f) of UGC Act 1956, vested with the authority to award Degrees, Diplomas and Certificates. The University is running various UG / PG Programmes with the approval of the concerned regulatory bodies including Bar Council of India (BCI), Dental Council of India (DCI), Indian Nursing Council (INC), Rehabilitation Council of India (RCI), Pharmacy Council of India (PCI) and National Council for Teacher Education (NCTE).

With an aim to impart quality education and to make the University as one of the best Centre of Excellence for higher studies and research, the University has developed excellent physical and academic infrastructure, designed latest curriculum, improved teaching methodology, recruitment of best talent as faculty, industry interaction, having a research base in all areas of studies and creation of brand image among the corporate world which is eventually be the place where the students of the university would find their placements.

#### 1.1 The Objectives of the Admission Policy are:

- To identify meritorious candidates for admission to various categories viz General / OBC / ST / SC / physically challenged and women to each program.
- The merit shall be the prime consideration for the admission. Hence, it strives to ensure diversity in opportunities pertaining to admissions.
- To ensure the admission of students with academic competencies and potentialities of high quality so that its alumni may be able to play their role in the process of improvement of standards of health through better management of healthcare and related programs.
- To ensure that an adequate number of students engage themselves in qualitative and genuine research in the areas related to health so that ground realities can be addressed appropriately, and findings be brought to policy makers.
- To maintain regional, professional and gender diversity. In the light of the broad principles of the University as spelt out above, the University welcomes students from all the continents of the globe, especially from Asian countries to join the rolls of the University.

#### 1.2 Applicability

The provisions of the Policy Document of the Admission Policy are applicable w.e.f. the date of its approval by the BoM and it will replace the earlier policy of the University in this regard and this policy is applicable to all the admission seekers, seeking admissions in various programs run by the University.



## 2. Academic Programs

The University currently runs various Diplomas, Under Graduate, Post-Graduate and Ph.D. programs with the prior approvals of the Regulatory Bodies / Academic Council / Board of Management as per Annexure-I under various Schools / Departments / Faculties which at present are as follows:

- i. Jaipur Dental College
- ii. Jaipur Nursing College
- iii. Jaipur Physiotherapy College
- iv. Jaipur Occupational Therapy College
- v. Jaipur School of Law
- vi. Jaipur College of Arts, Commerce & Science
- vii. Jaipur School of Pharmacy
- viii. Department of Library & Information Science
- ix. Department of Education
- x. Jaipur School of Computer Science
- xi. Jaipur Institute of Biotechnology, etc.

**(Note: Any change in list of School / Department / Faculties and programs offered during any session will be as shown on University website.)**

### 2.1 Infrastructure

- A sprawling 50 acres' campus situated at Village - Dhand, Tehsil - Amer, Jaipur, Delhi Highway No. 11-C, Jaipur.
- Modern class rooms, studios and well-equipped labs.
- Library with more than 31,000 books and 100 journals
- Accesses to internet, e-journals including *MANUPATRA*, *DELNET*, etc.
- Sports complex with separate Football, Cricket, Basket Ball and Volley Ball grounds
- Well-equipped Gymnasiums separate for Boys and Girls
- Conference Rooms, Seminar Halls, Auditoriums
- Canteen, Utility Shops and residences.
- 3 Boys and 2 Girls Hostels on the campus.
- Round the clock electricity, R.O. Water Supply, Security, CCTV Surveillance, Wi-Fi connectivity with 1Gbps link.
- Medical facilities with Ambulance

### 3. Admission Committee

There shall be an Admission Committee in compliance to the Section 32 Maharaj Vinayak Global University, Jaipur Act, 2012 and as per Section 36 of the University Statutes to regulate the Admissions of the University. The committee shall consist of the following:



- (a) Vice Chancellor / President, Chairperson
  - (b) Pro - Vice Chancellor / Pro-President
  - (c) Deans of the Faculties / HODs of the Departments
  - (d) Proctor
  - (e) Admission Incharge
  - (f) Chief Warden / Hostel Superintendent
  - (g) Controller of Examinations
  - (h) Registrar, Member Secretary
- Two-fifth of the members will constitute the quorum.
  - There shall be at least one meeting of the admission committee in a year.

### 3.1 Functions

- i. The primary function of the Admission Committee is to regulate the entire admission process through a transparent and holistic approach.
- ii. To draw the merit lists of candidates applying for admission and the categories of candidates for which any seats are to be reserved and / or to whom any weightage is to be allowed in a transparent manner.
- iii. To propose the numbers of seats for each program to Academic Council and Board of Management in the beginning of each academic session in accordance with the availability of the teachers and the infrastructure and as per the approved intake of the Regulatory Bodies.
- iv. To ensure the implementation of the reservation policy of the State Government.
- v. To ensure the implementation of Merit-cum-Means Scholarship for Minorities at the time of admission.
- vi. Such other matter as may be referred from time to time.

### 3.2 General Guidelines

- i. The University shall be open to persons of all gender, irrespective of race, creed, caste, or class.
- ii. Admission in the University shall be open to Indian citizens or Non-Resident Indians. However, the University shall also admit foreign students as per the guidelines of State and having eligibility and equivalence as per norms of regulatory bodies.
  - Provided that titles, eligibility criteria and duration of programs shall be strictly as per the specifications of degrees prescribed in UGC Regulations.
  - Provided further that lateral entry shall be allowed only as per the provisions of regulations of regulatory bodies.
  - Provided further that equivalence for entry level eligibility shall be decided by the Admission Committee of the University for foreign students.
  - Provided further that no students passing eligibility examination from unrecognized board or unrecognized university shall be allowed admission or grant of degree by the university.



- iii. Admissions in all programs of the University shall be made as per provisions of section 32 of the University Act.
- iv. For NRI / Foreign students' admission shall be made on merit of marks obtained at the qualifying examinations as per provisions of regulatory bodies.
- v. Where admissions are to be given by an agency determined by State or Central Government, the University shall follow the norms and procedure prescribed for such admission program.
- vi. The University where necessary, may also consider score / merit in Entrance Tests conducted by any other State level / National level agency appointed by the relevant government for admission to any program.
- vii. Such students enrolled by duly constituted University in the country may be allowed to migrate to this University with the approval of Academic Council as per provisions of Regulatory Bodies.

#### **4. Admission Process**

The admissions will be made on the basis of merit. The lists of admitted students to various programs will be prepared in accordance with this policy. The following steps are involved in the admission process:

##### **4.1 Admission Notice**

The announcement of admission to various programs is prominently exhibited on the University website, i.e., [www.mvgu.ac.in](http://www.mvgu.ac.in), and also later - on published in various leading newspapers in different regions of the country and / or neighboring countries

##### **4.2 Eligibility Criteria**

- Maharaj Vinayak Global University, Jaipur offers various Certificate / Diploma / UG Degree / PG Degree in various streams e.g., Dental, Nursing, Physiotherapy, Occupational Therapy, Law, Arts, Commerce & Science, Pharmacy, Education, Library & Information Science, Computer Science, Biotechnology, etc. and Ph.D. in various streams viz. Dental, Nursing, Physiotherapy, Occupational Therapy, Law, Arts, Commerce, Science, Education and Library & Information Science streams.
- All candidates who have cleared 10+2 with minimum 50% marks [45% for SC / ST / State OBC (Non-Creamy Layer) candidates] fulfill Maharaj Vinayak Global University's eligibility criteria for all UG Programs.
- The candidates who have obtained at least 50% marks [45% for SC / ST / State OBC(Non-Creamy layer) candidates] in their Graduation fulfill Maharaj Vinayak Global University's eligibility criteria for PG program admissions.
- Candidates appearing at the final examination of the qualifying degree may also apply. Such candidates, if selected, will be given provisional admission and will have to submit the evidence of passing the qualifying examination within two months of the start of the session, failing which their admission will be automatically cancelled.
- For detailed eligibility criteria, please refer to our website [www.mvgu.ac.in](http://www.mvgu.ac.in) Annexure – I



### **4.3 Admission Procedure**

#### **4.3.1 Admission Procedure in UG / PG Programme for Indian Students**

Admission for various Under Graduate and Postgraduate Programs is done on merit basis. Selection for admission to various Under Graduate and Postgraduate Programs is determined on the basis of the qualifying examinations with any entrance examination conducted by State / Central Agency / Maharaj Vinayak Global University Entrance Examination followed by Group Discussion & Personnel Interview.

#### **4.3.2 Required Documents for Admissions in UG / PG Programme for Indian Students**

The following documents are to be submitted by the candidate at the time of admission.

- 10<sup>th</sup> & 12<sup>th</sup> marks sheet & certificates (Photocopies self-attested)
- 3 Photographs
- Transfer Certificate or Migration (Original)
- Date of Birth certificate
- Graduation Mark Sheet (Photocopy self-attested) (for PG Students Only)
- Aadhaar Card copy (Photocopy self-attested)
- Character Certificate (Original)

#### **4.3.3 Admission Procedure for Foreign Students**

- Students from Nepal and Bhutan can pay fee in Indian Rupees. Students from other countries will deposit fee in as prescribed in US \$ in the prospectus.
- There is no entrance test for foreign students. Their suitability to the program would be based on the qualifying exam marks and an aptitude assessment.
- All foreign nationals with foreign qualifications are required to submit the Equivalence certificate.
- All the Foreign Students must have valid medical Insurance before joining the University.
- Student Visa is required to join Undergraduate Program, Post-Graduate Program.
- Candidates can apply to any of the programs offered by Maharaj Vinayak Global University in anyone of the two modes: Apply online or download and take out the print out of the admission application form.

#### **4.3.4 Required Documents at the time of Admissions (for Foreign Students)**

The following documents are to be submitted by the candidate at the time of admission.

- Certified (English translated) copy of the marks / grade sheet of the qualifying examination (if available)
- Certified copy of the grade equivalence to marks by the respective boards.
- Proof of NRI status of the student / parents / sponsor (if applicable)
- Copy of the passport (Personal detail pages)
- Latest passport size colour photograph in addition to one affixed on the application
- Migration Certificate (if available at the time of application)



#### 4.4 Procedure for Depositing the Fees

Candidates are advised to deposit the fees at the university office with Demand Draft / Cheque in favor of Maharaj Vinayak Global University payable at Jaipur or make payment through on-line from the University web site. Fees is to be paid in two equal Installment on 31<sup>st</sup> July and January 31<sup>st</sup> of each year failing which the penalty will be charged. For detailed Fee Structure, please refer to our website [www.mvgu.ac.in](http://www.mvgu.ac.in)

#### 5. Reservation Policy

Reservation in admission to the University for Scheduled Castes, Scheduled Tribes, Backward Classes, Special Backward Classes, Physically Challenged persons shall be provided strictly as per the policy of the State Government.

##### 5.1 Reservation Policy for Kashmiri Migrants and Kashmiri Pandit / Kashmiri Hindu Families (Non-Migrants)

The Reservation Policy for Kashmiri Migrants and Kashmiri Pandit / Kashmiri Hindu Families (Non-Migrants) living in Kashmir Valley for admission in Higher Educational Institutions has been complied by the University as per MHRD letter no. 3-4/2017-NER are as follows:

- Relaxation in cut-off percentage up to 10% subject to minimum eligibility requirement.
- Increase in intake capacity up to 5% program-wise.
- Reservation of at least one seat in merit quota in technical / professional institutions.
- Waiving off domicile requirements for Kashmiri Migrants only. Kashmiri Pandit / Kashmiri Hindu Families (Non-Migrants) living in Kashmir Valley need domicile certificate.

#### 6. Scholarship Policy

The University offers two categories of scholarships, as follows:

- i. Merit-cum-Means Scholarship by the University.
- ii. Scholarship by the State / Central Government.
- iii. Merit based scholarship
- iv. Any other scholarship offered from time to time

##### 6.1 Merit cum Means Scholarship

This scholarship is extended to the students at the time of the admission by the University purely based on the marks obtained in the qualifying examinations i.e. 12<sup>th</sup> Class as follows:

- The students securing more than 80% marks (All Board Exam.) are exempted from 20% of tuition fees.
- The students securing more than 70% - 80% marks (All Board Exam.) are exempted from 50% of tuition fees.
- The students securing more than 60% - 70% marks (All Board Exam.) are exempted from 10% of tuition fees.
- 10% additional scholarship is given to the Girl Candidates over and above the sanctioned scholarship amount.
- The scholarship is not applicable in Lateral Entry / Migration cases.





The admission committee will prepare a list of eligible candidates which will be placed before the Academic Council for its recommendation to the Board of Management of the University for final approval which shall further be communicated to the respective departments.

### **Scholarship by the State / Central Government**

There are various types of scholarships extended to the SC / ST / OBC / Minority / Physically Handicapped etc. are available as per State / Central Government Schemes.

### **6.2 Any other Scholarship offered from time to time**

It may include any scholarship offered through University Chairs, Memorial Scholarships etc.

## **7. Migration Policy**

Migration applications received by Admission Cell, shall be forwarded to respective Deans / HOD of the Faculty / Department for eligibility & equivalency check. The application shall be further considered by the Vice Chancellor / President and finally approved by the Academic Council of the University.

The University may consider and allow the migration to the Maharaj Vinayak Global University from any other University in any course conducting in the University on the recommendation of the Dean / HOD of the concerned College / Department subject to the following conditions:

1. Migration cannot be claimed as a matter of right and shall be allowed subject to availability of seat, merit and suitability of the candidate including satisfactory antecedents.
2. The candidate must possess the minimum qualification prescribed for admission to the course and clear all the papers of his / her previous institute.
3. Migration will be allowed strictly as per the University norms or norms of the Regulatory Bodies like DCI, INC, PCI, BCI, NCTE, RCI, etc. wherever applicable.
4. The candidate must have studied the course under the annual / semester system from which he / she is migrating.
5. Vacant seats available maximum in second year (3<sup>rd</sup> semester) of Three & Four-Year Degree Course, and third year (5<sup>th</sup> semester) of Five-Year Degree Course as applicable may be filled up by migration process.
6. The candidate should produce the following certificates from his / her earlier University / Institute at time of seeking admission: (a) Migration Certificate / No Objection Certificate from previous Institute / University. (b) Character and Attendance Certificate. (c) Certificate and Mark Sheets of Secondary and Senior Secondary Schools. (d) Original Mark Sheets of all semesters passed / appeared in the University from which he / she has last attended.



7. The candidate must pay the Migration Fee as prescribed by the University or as notified time to time accordingly.
8. If the migration sought in an even semester, the candidate will be required to pay the semester fee of the previous odd semester along with the fee of even semester.
9. The Degree of the University from where the student is seeking migration should be recognized as equivalent to the degree of the University.
10. The Degree of the University from where the student is seeking migration should be recognized as equivalent to the degree of Maharaj Vinayak Global University.
11. Upon completion of the programme, the final mark sheet (also indicating the marks of cleared courses of the previous University) will be issued by Maharaj Vinayak Global University.

### **8. Withdrawal / Refund Policy**

The fees are refundable as per the UGC guidelines issued from time to time.

### **9. Cancellation of Admissions**

Maharaj Vinayak Global University reserves its right to cancel the admission of students under any of the following circumstances:

- If the candidate fails to produce the proof of the minimum qualification.
- If the candidate fails to join a particular program by the stipulated date.
- If the fee is not deposited by the stipulated date
- If the candidate is found to be involved in the malpractices or any other issues regarding indiscipline.

### **10. Jurisdiction**

All disputes are subject to the jurisdiction at Jaipur.

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**National Scholarship Portal  
(Ministry of Electronic & Information Technology, Government of India)**

Central Schemes		Eligibility
Ministry of Minority Affairs	Post Matric Scholarships Scheme for Minorities	<ol style="list-style-type: none"> <li>Scholarship will be awarded to the students who have secured not less than 50% marks or equivalent grade in the previous final examination and the annual income of whose parents / guardians from all sources does not exceed Rs.2.00 lakh.</li> <li>The continuance of award (for Renewal applicants) will be subject to securing 50% marks in the previous year's examination (provided the students pursues the same course and same Institute / School).</li> <li>A student shall be eligible for only one scholarship out of all the available Scholarships of Central Government meant for SC / ST / OBC / minority.</li> </ol> <p><b>(<a href="http://www.minorityaffairs.gov.in">http://www.minorityaffairs.gov.in</a>)</b></p>
	Merit Cum Means Scholarship For Professional and Technical Courses CS	<ol style="list-style-type: none"> <li>Income Rs.2.50 lakh.</li> <li>The continuance of award (for Renewal applicants) will be subject to securing 50% marks in the previous year's examination (provided the students pursues the same course and same Institute / School).</li> <li>A student shall be eligible for only one scholarship out of all the available Scholarships of Central Government meant for SC / ST / OBC / minority.</li> </ol> <p><b>(<a href="http://www.minorityaffairs.gov.in">http://www.minorityaffairs.gov.in</a>)</b></p>
Ministry of Tribal Affairs	National Fellowship and Scholarship for Higher Education of ST students.	<p>The total family income of the candidate to be eligible for this scholarship from all sources should not exceed Rs.6.0 lakh per annum.</p> <p><b>(<a href="https://tribal.nic.in/nfs.aspx">https://tribal.nic.in/nfs.aspx</a>)</b></p>
WARB, Ministry of Home Affairs  PRIME MINISTER'S SCHOLARSHIP SCHEME for RPF (Ministry of Railways)	Prime Minister's Scholarship Scheme For Central Armed Police Forces And Assam Rifles	<p>Having minimum 60% marks in Minimum Entry Qualification (MEQ) i.e. 10+2 / Diploma Graduation or equivalent)</p>



<p>Department of Higher Education</p>	<p>CENTRAL SECTOR OF SCHEMES OF SCHOLARSHIPS FOR COLLEGE AND UNIVERSITY STUDENTS</p>	<p>Students who are above 80<sup>th</sup> percentile of successful candidates in the relevant stream from the respective Board of Examination in Class XII of 10+2 pattern or equivalent and pursuing regular courses (not correspondence or distance mode) in Colleges / Institutions recognized by All India Council of Technical Education, UGC Act, 1956, Medical Council of India, Dental Council of India and respective regulatory authorities and not availing benefit of any other scholarship scheme including State run scholarship schemes / Fee waiver and reimbursement scheme are eligible under the scheme. Students pursuing Diploma courses are not eligible under the scheme.</p> <p><b>(<a href="https://scholarships.gov.in">https://scholarships.gov.in</a>)</b></p>
<p>Department of Empowerment of Persons with Disabilities</p>	<p>Post-matric Scholarship for Students with Disabilities</p>	<p>Disabilities (Blindness, Low-vision, Leprosy-cured person, Hearing and Impairment, Locomotor, Intellectual, Mental Illness)</p> <ol style="list-style-type: none"> <li>Scholarship are applicable to students with disability with 40% and above a valid certificate of disability as prescribed under rules issued by the competent authority.</li> <li>More than two children with disabilities of the same parents will be entitled to receive benefits of the scheme.</li> <li>A scholarship holder under this scheme will not hold any other scholarship / stipend.</li> <li>Income all sources does not exceed Rs. 2,50,000/- per annum.</li> </ol> <p><b>(<a href="https://scholarships.gov.in">https://scholarships.gov.in</a>)</b></p>
<p>ISHAN UDAY - Special Scholarship Scheme For North Eastern Region</p>		<p>The Ministry of HRD and the University Grants Commission has taken special interest with regard to promotion of higher education in the NER. For improving the GER, promoting higher education and for encouraging children belonging to economically weaker section of the NE region, the UGC has decided to launch "Ishan Uday" Special Scholarship Scheme for North Eastern Region from academic session 2014-15. Before launching the scheme, the UGC undertook wide ranging consultations with State Governments and Central &amp; State Universities of the NE region, the Ministry of HRD, the Ministry of Development of North Eastern Region, the North Eastern Council, Shillong and other stakeholders.</p> <p><b>(<a href="https://scholarships.gov.in">https://scholarships.gov.in</a>)</b></p>
<p>INDIRA GANDHI SCHOLARSHIP FOR SINGLE GIRL CHILD</p>		<ol style="list-style-type: none"> <li>To support post graduate education of single girl child in postgraduate courses only.</li> <li>To recognize the value of observance of small family norm</li> </ol> <p><b>(<a href="https://scholarships.gov.in">https://scholarships.gov.in</a>)</b></p>



**Social Justice & Empowerment Department, Government of Rajasthan**

<b>Social Justice &amp; Empowerment Department</b>	<b>Post Matric Scholarship</b>	Domicile of Rajasthan State SC / ST / OBC / BPL / Vimukat /Ghumantu and Ard-Ghumantu / Chief Minister Sarvjan Hr. Edu. Post Matric Scholarship Schemes of Govt. / Pvt. Recognized (approval) Institutes and National Govt. approval Educational Institutes admitted and studying (Classes 11 & 12 only Govt. Institutes) students can apply by clicking on website <a href="http://www.scholarship.rajasthan.gov.in">www.scholarship.rajasthan.gov.in</a> paperless application by registering.  <b>(<a href="http://www.scholarship.rajasthan.gov.in">www.scholarship.rajasthan.gov.in</a>)</b>
Chief Minister Higher Education Scheme		10+2 (Topper student 1 lakh, (if the family income source is less than Rs. 2.5 lakh)
Widow / Divorcee CM (B.Ed.) Sambal Scheme		Only female B.Ed. students, attached husband death certificate authorized authority